

# NOTICE OF MEETING

**Meeting:** AUDIT COMMITTEE

**Date and Time:** FRIDAY, 29 JULY 2022, AT 9.30 AM\*

**Place:** BRADBURY ROOM - APPLETREE COURT, BEAULIEU ROAD, LYNDHURST, SO43 7PA

**Enquiries to:** E-mail: [andy.rogers@nfdc.gov.uk](mailto:andy.rogers@nfdc.gov.uk)  
Tel: 023 8028 5070

## **PUBLIC PARTICIPATION:**

Members of the public may watch this meeting live on the [Council's website](#).

\*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Audit Committee's terms of reference which are not on the public agenda; and/or
- (b) on individual items on the public agenda, when the Chairman calls that item. Speeches may not exceed three minutes.

Anyone wishing to speak should contact the name and number shown above no later than 12.00 noon on Tuesday, 26 July 2022.

**Kate Ryan**  
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA  
[www.newforest.gov.uk](http://www.newforest.gov.uk)

**This Agenda is also available on audio tape, in Braille, large print and digital format**

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# AGENDA

## **Apologies**

### **1. MINUTES**

To confirm the minutes of the meeting held on 31 May 2022 as a correct record.

### **2. DECLARATIONS OF INTEREST**

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

- 3. PUBLIC PARTICIPATION**  
To note any issues raised during the public participation period.
- 4. EXTERNAL AUDITOR'S ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021** (Pages 5 - 40)  
To receive the External Auditor's Annual Report for the year ended 31 March 2021.
- 5. EXTERNAL AUDIT OUTLINE AUDIT PLAN FOR THE YEAR ENDED 31 MARCH 2022 (21/22)** (Pages 41 - 58)  
To receive the External Audit Planning Report for the year ended 31 March 2022 (21/22).
- 6. DRAFT ANNUAL FINANCIAL REPORT 2021/22** (Pages 59 - 72)  
To consider the Draft Annual Financial Report for 2021/22.
- 7. TREASURY MANAGEMENT ANNUAL OUTTURN REPORT FOR 2021/22** (Pages 73 - 88)  
To consider the Treasury Management Outturn Report for 2021/22.
- 8. FINAL ACCOUNTS 2021/22 BAD DEBTS WRITE-OFF** (Pages 89 - 96)  
To receive the Annual Bad Debt Write Off's Report 2021/22.
- 9. FRAUD - ANNUAL REPORT 2021/22** (Pages 97 - 100)  
To note the Annual Fraud Report for 2021/22.
- 10. CIPFA FINANCIAL MANAGEMENT CODE: ASSESSMENT OF COMPLIANCE** (Pages 101 - 116)  
To receive an Assessment against the Financial Code (Consultation version).
- 11. UPDATED RISK MANAGEMENT POLICY AND STRATEGIC RISK REGISTER** (Pages 117 - 138)  
To receive an updated Risk Management Policy and Strategic Risk Register.
- 12. INTERNAL AUDIT PROGRESS REPORT** (Pages 139 - 154)  
To receive the Internal Audit Progress Report.
- 13. AUDIT COMMITTEE WORK PLAN** (Pages 155 - 156)  
To consider the Audit Committee's Work Plan.
- 14. WORK PROGRAMME**  
To note the Committee's Work Programme.

**15. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**

To:	<b>Councillors</b>	<b>Councillors</b>
	Alan Alvey (Chairman)	Martyn Levitt
	Emma Lane (Vice-Chairman)	Alan O'Sullivan
	Hilary Brand	Ann Sevier
	Jack Davies	John Ward